MEMORANDUM

TO: **FILE**

FROM: **WILLIAM I. MAWYER, JR., EXECUTIVE DIRECTOR**

Cc: **DAVID TUNGATE, DEPUTY EXECUTIVE DIRECTOR**
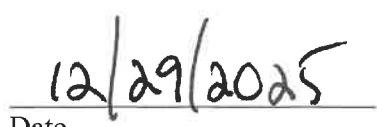
SUBJECT: **EMERGENCY PROCUREMENT – NORTH RIVANNA WATERLINE BREAK**

DATE: **DECEMBER 29, 2025**

This memorandum serves as official notice of an Emergency Declaration as required by the Rivanna Water and Sewer Authority procurement manual and Section 2.2-4303 of the Virginia Public Procurement Act.

On December 29th, 2025, staff requested an emergency declaration as a result of a major water line break on the North Rivanna Waterline, along Route 29 North near the River's Edge Community in Albemarle County. At around 4:15 AM on December 24th, RWSA Operations staff detected a major loss in system pressure and Piney Mountain tank level. Emergency response from RWSA Operations, Maintenance, and Engineering staff was initiated, and the water line break along Route 29 was subsequently discovered shortly thereafter. The break required the left-hand lane of Route 29 to be closed during the repair efforts.

The RWSA Maintenance Department completed repairs to the water line, with temporary restoration activities primarily being completed by Digs, Inc., an RWSA On-Call Maintenance Contractor. However, assistance from P.D. Brooks for traffic control, and S.L. Williamson for temporary asphalt and permanent paving efforts was also required. Per the VDOT Resident Engineer, P.D. Brooks was also required to provide 24/7 monitoring of the temporary asphalt patch, until the permanent asphalt was installed by S.L. Williamson on December 27th. While final invoices have not been received at this time, the estimate received from P.D. Brooks was approximately $25,000, and the estimate from S.L. Williamson was approximately $55,000. Due to the emergency and specialized nature of this work, outside assistance from these organizations was mandatory, and thus necessitates this Emergency Declaration.

David Tygt for William I. Mawyer   _12/29/2025_
Executive Director   Date